



EVENT RENTAL GUIDE

WATERLOO CENTER FOR THE ARTS



Choosing Your Venue

Schoitz Patio

Clients can choose to have their ceremony outside the Schoitz River Rooms along the Cedar River. Set up is done by Waterloo Center for the Arts staff. Seating for up to 165. **\$250**

RiverLoop Amphitheatre

Clients can choose to have their ceremony in the Amphitheatre along the Cedar River, built-in stadium style seating, capacity 3,000+, river access, full day rental. **\$1,200**

RiverLoop Expo Plaza

Wedding ceremonies can also take place in the Expo Plaza. Full day rental, capacity 5,000. **\$1,200**

Waterloo Boat House

Clients looking for a smaller venue for their wedding can consider the Boat House. It offers a private space overlooking the Cedar River. The Boat House is also a great location to host the Rehearsal Dinner, Reception and/or a Bridal Shower. Beer and wine can be brought in. Banquet seating for 72, capacity 125. **\$325 - \$525**

Schoitz River Rooms

Clients will get the full use of the Schoitz River Rooms for the entire day starting as early as 10:00am. Clients can also choose to use 1/3 of the room for their ceremony, 2/3 for the reception if they wish. Chairs and tables will be provided. Schoitz River Rooms can accommodate up to 250 guests. **\$1,000**

Petersen Town Hall

Clients can choose to have their wedding in Town Hall down the hall from the Schoitz River Rooms. Town Hall can also be reserved as a back-up venue to be used if the weather isn't favorable the day of your outdoor wedding. Seats up to 150. **\$350**

Additional Services

Early Set Up

This allows the clients to come decorate on Friday from 12:00 - 5:00pm, otherwise set up begins at 10:00am to decorate at no extra charge. \$250

Rehearsal Dinner

Clients can extend their set up time by 2 hours to include a rehearsal dinner in the space they've chosen for their reception. Outside food and drink can be brought in, with the exception of alcohol. \$250

Bride and Groom Prep Rooms.

This will set aside two rooms for the Bride and Groom to get ready for the wedding. Mirrors provided. \$100

Stage Rental for Head Table

The stage consists of 4x8ft pieces that can hold up to 12-14 people for the head table, this elevates the wedding party by 6 inches. \$50

Back Drop for Head Table

Pipes and soft gray drapes are available to rent to create a back drop for the head table, can extend the full length of a 24ft head table. \$50

Table Linens

Black table linens are available to cover both round and rectangle tables for the reception. \$6/table linen

Projector and Screen Rental

Clients can use any of the three projectors and screens in the Schoitz River Rooms to display images/videos during their reception. \$40

Ice Table Rental

A 6-ft, 6 inch deep, insulated table will keep self brought in water and soda cold for the entire night, up to 100lbs of ice included. Three Ice Tables are available for use. \$30

Arch Rental

A white arch can be rented for clients who wish to use it for their ceremony or reception. \$20

Piano Rental

A Baby Grand Piano can be rented if clients wish to have a piano playing. The piano is tuned twice a year during busy months. Clients can pay an additional fee to have the piano tuned just before the wedding day. \$200 to include tuning

White Tulle & Lighting with Chandelier

The tulle and lighting consists of six strands of fabric and lights covering the middle section of the Schoitz Rooms. The tulle is brought together in the center by a hanging chandelier. \$100





Alcohol Services

Alcohol Service Fee

Clients wishing to have a bar at their reception (open bar, cash bar, and/or drink tickets) are required to pay an alcohol service fee. **\$100**

Bartender

All events with alcohol present are required to have a licensed bartender present at all times when alcohol is being served, we hire the bartender for you. If the clients wish to have a second bartender, arrangements can be made. **\$15/hr.**

Security Guard

All events with alcohol present are required to have an Off Duty Police Officer present at all times when alcohol is being served, we hire the Security Guard for you. **\$50/hr.**

Special Requests

Upon clients request, domestic kegs (i.e. Bud Light, Coors Light, Miller Lite, Budweiser, Busch Light) can be purchased for their guests. For a specialty beer request, we will find an estimate prior to the wedding and order it for you, prices vary. Kegs yield 120-16oz cups. **\$257 + sales tax**

Corkage Fee

Clients are more than welcome to bring in their own choice of wine. Any bottles left unopened can be taken home in a paper bag and won't be accounted for, opened bottles must be dumped out. **\$10/750ml bottle.**

Bar Options

We stock a variety of beer, wine and canned cocktails for your guests in our bar. Drink varieties are subject to change based on availability. Special orders available upon request.
\$6/drink

Beer | Busch Light, Coors Light, Miller Lite, Bud Light, Michelob Ultra, Blue Moon, Corona, Guinness, Angry Orchard, Pseudo Sue, Modelo, Summer Shandy (seasonal)

Canned Cocktails | A variety of High Noon & Carbliss

Wine | Pinot Grigio, White Zin, Moscato, Chardonnay, Cabernet (Salmon Creek)



Catering Options

We do not require clients to use a specific caterer. Paying our \$50 catering fee, allows clients the freedom to choose whoever they want to cater their event.

Randalls | This family owned restaurant of 30-years has a large selection to choose from. Call 319.988.3377 and visit www.randallsmeatsandcatering.com.

Moment in Thyme | Is committed to providing impeccable service, hand-prepared cuisine and elegant, memorable experiences. 319.269.6658.

HyVee | With various locations in both Waterloo and Cedar Falls, call any of these HyVee locations to cater your reception. Call any of these locations.

Crossroads HyVee | 319.234.1774
Ansborough Ave HyVee | 319.233.3266
University HyVee | 319.236.0580



Waterloo Boathouse

The Waterloo Boat House is the perfect place to host business meetings, birthday parties, graduation parties, baby showers, wedding showers, receptions and small weddings. It boasts a beautiful view overlooking the Cedar River.

Clients will get full use of the outdoor wrap-around deck that provides additional seating, a bar that seats 6 and a meeting area that can accommodate up to 72. Equipped with 4-48" round tables and 10-8ft rectangle tables to be arranged as desired. Behind the bar a sink, small counter, and wine fridge are available to prep food and store drinks.

Feel free to bring in your own food and drinks for your event including: beer, wine and wine coolers; (no kegs or liquor allowed). The Boat House also has an elevator for easy load-in and accessibility for your guests. Additionally, clients can make use of two flatscreens with cable and have access to free wifi. No glitter or confetti allowed on the property.

Monday-Thursday \$225/\$325

Friday-Sunday \$325/\$525



Facility Rental Rates

Space	Capacity†	4 Hour Rate*
Rotary Room	Up to 35	\$100
IDED Media Gallery	Up to 35	\$100
Hurwich Room	Up to 40	\$125
Visual Arts Studio w/ Hurley-McCoy Deck	Up to 100	\$250
Rotary-Lichty Gallery w/Rotary Deck	Up to 100	\$250
Riverside Sculpture Plaza (outdoors)	Up to 150	\$250
Watkins Grand Foyer	Up to 125	\$350
Law Court Theater	Up to 125	\$300
Schoitz River Rooms I-III		
1 room	Up to 50	\$240
2 rooms	Up to 150	\$380
3 rooms	Up to 250	\$500
Wedding Ceremony (outdoor)	Up to 165	\$250
Wedding Ceremony (all-day rate)	Up to 235	\$1000

